

23 December 2010

Dear Sir/Madam

**1st Best Managed Building Award 2011
(Residential Developments)**

The Best Managed Buildings Award is presented by the Association of Property and Facility Managers (APFM) and supported by the Singapore Institute of Surveyors and Valuers (SISV) and the Fire Safety Managers' Association (Singapore) (FSMAS).

The APFM will be organising and calling for nominations for the 1st Best Managed Building Award 2011 for all Residential Developments.

The Objectives of the Award are: -

- 1) To audit and recognise organizations (including owners, MCSTs) for the commitment to maintain a high standard of quality management systems and services in their premises.
- 2) To inculcate a greater awareness of the need for a regular programme of action to ensure that their premises are well maintained at all times.

The participating Residential Developments are divided into two (2) categories:

- a) 300 units and below
- b) 301 units and above

We strongly encourage Residential Development owners and MCSTs to nominate their premises for auditing. A nominal non-refundable participation fee of \$100.00 for Residential Developments is chargeable.

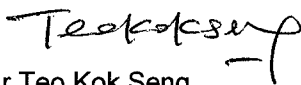
Interested parties, please complete the attached participation form with a crossed cheque made payable to "Association of Property and Facility Managers" and mail to:

APFM Secretariat
110 Middle Road
#09-00 Chiat Hong Building
Singapore 188968

Participants are required to submit photocopy documents / photographs enclosed together with the Participation Form. The closing date for submission is **25 February 2011**. On-site judging will be conducted during office hours for shortlisted participants. Details on the results and presentation of the awards will be held in conjunction with the APFM Property Conference scheduled in April 2011. More details will be made know at a later date.

For any clarification, please contact Mr Teo Kok Seng at mobile no. 97329258.

Yours faithfully



Mr Teo Kok Seng
Chairman
Organising Committee, BMB Award
Association of Property and Facility Managers
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